

## APPLICATION FOR TENANCY (SEATTLE)

### AGENT / OWNER CONTACT INFORMATION (COMPLETED BY OWNER/AGENT):

Name: \_\_\_\_\_ Member #: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Date: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Screening Package:  Basic Package  Premium Package  Background Screening Package  Other \_\_\_\_\_

### APPLICANT INFORMATION

Applicant's Last Name	First Name	Middle	Phone #
Current Address	City	State	Zip
Social Security/ITIN #	Date of Birth	Government Issued ID	Email

MANAGERS CHECKLIST: Visual Proof Of:  Driver's License  State ID  SS Card  Other \_\_\_\_\_

### OCCUPANCY INFORMATION

List all persons in addition to yourself that will also be residents, including a date of birth for each. All persons 18 or older must complete a separate rental application and pay a screening fee.

1. \_\_\_\_\_ 3. \_\_\_\_\_  
 2. \_\_\_\_\_ 4. \_\_\_\_\_

Are you, or any other occupant, a smoker?  Yes  No  
 Do you have renter's insurance?  Yes  No If yes, proof of insurance is required.  
 Do you have a waterbed or aquarium over 20 gallons?  Yes  No  
 Will pets reside in the unit?  Yes  No If yes, how many? \_\_\_\_\_ Type(s) \_\_\_\_\_  
 Breed(s) \_\_\_\_\_ Weight(s) \_\_\_\_\_

### PERSONAL BACKGROUND HISTORY

Landlord is prohibited from requiring disclosure, asking about, rejecting an applicant, or taking an adverse action based on any arrest record, conviction record, criminal history, except for registry information as described in SMC 14.09.025.A.3, SMC 14.09.025.A.4, SMC 14.09.025.A.5, and subject to the exclusions and legal requirements in SMC 14.09.115.

Owner / Agent requires offender screening:  Yes  No

### FINANCIAL INFORMATION

Current monthly expenses for financial obligations:  Car \_\_\_\_\_  Loan \_\_\_\_\_  
 Credit \_\_\_\_\_  Other \_\_\_\_\_  
 Have you ever filed for bankruptcy?  Yes  No

### PREVIOUS RESIDENCE HISTORY

Current Address	City	State	Zip	Landlord's Name	Landlord Phone #	Dates of Occupancy	Rent Amount \$
Previous Address	City	State	Zip	Landlord's Name	Landlord Phone #	Dates of Occupancy	Rent Amount \$
Previous Address	City	State	Zip	Landlord's Name	Landlord Phone #	Dates of Occupancy	Rent Amount \$

## PREVIOUS RESIDENCE HISTORY – CONT.

Have you given notice of termination of tenancy to your current landlord?  Yes  No

For what date are you seeking occupancy? \_\_\_\_\_

Have you ever been served an unlawful detainer or been evicted?  Yes  No

If yes, include month / yr & address: \_\_\_\_\_

Have you ever received a notice to pay rent or vacate and/or another unlawful detainer notice from a landlord?  Yes  No

If yes, describe circumstances: \_\_\_\_\_

## INCOME HISTORY

Applicant's Current Source of Income	Position	Monthly Income	Start Date	Supervisor / H.R. Name & Phone
Previous Source of Income	Position	Dates Employed	Supervisor / H.R. Name & Phone	
Other Sources of Verifiable Income	Monthly Income	Other Sources of Verifiable Income	Monthly Income	

## VEHICLE REGISTRATION

Written permission separate from this application must be obtained to park on premises.

Vehicle Make	Model	Year	Color	Plate # / State
Vehicle Make	Model	Year	Color	Plate # / State

Description of any other vehicles (boat, trailer, RV, motorcycle, etc.) you would like to keep on the property.

Vehicle Make	Model	Year	Color	Plate # / State

## EMERGENCY / PERSONAL CONTACTS

Name	Relationship	Phone #
Name	Relationship	Phone #

## ACKNOWLEDGMENT

In compliance with the Fair Credit Act and RCW 59.18.257 (2), this is to inform you that a credit investigation involving the statements made on this application for tenancy will be initiated. Any false, fraudulent or misleading information provided on the application may be grounds for denial of tenancy and/or forfeiture of rental or lease agreement. An incomplete application causes delay in processing and may result in denial of tenancy. If you are declined due to the consumer report, you may obtain a free copy of your credit report from the bureau it was obtained from within 60 days of denial. You also have the right to dispute the accuracy of the report and/or add a consumer statement to the report. This is NOT an agreement to rent and all applications must be approved. **Disputes:** If the screening of your application for tenancy included RHAWA's Full Credit Report and you wish to dispute any or all information on your credit report, contact Rental Housing Association to file the dispute on your behalf. Rental Housing Association of WA - Tenant Screening 2414 SW Andover St, Ste D207 Seattle, WA 98106 Phone: (800) 335-2990/tenantscreening@RHAWA.org

A non-refundable processing fee of \_\_\_\_\_ is required per applicant for non-refundable tenant screening fees.

I certify to the best of my knowledge all statements are true. I authorize the agent/owner for initial tenancy and again upon any future lease modifications or renewals to verify the information provided on the application including, but not limited to, obtaining credit reports, character reports, civil and/or criminal records, verifying source of income and rental history. I understand that false, fraudulent or misleading information may be grounds for denial of tenancy and/or forfeiture of my rental or lease agreement.

\_\_\_\_\_ By initialing, I acknowledge having been notified in writing, or by posting, of what types of information will be accessed to conduct the tenant screening and what criteria may result in denial of the application, as required by RCW 59.18.257 & SMC 14.08.050 (A)

Applicant Signature	Print Name	Date